



ROCKY BAYOU
CHRISTIAN SCHOOL
A K3-12 COLLEGE PREPARATORY SCHOOL

2019-2020 Financial Aid Information & Application

The mission of RBCS includes assisting parents in carrying out their God-given responsibility to guide their children to Christian maturity in accordance with biblical principles. Our desire for the RBCS financial aid program is to be able to provide Christian families a quality Christian education. **All financial aid comes from tuition paid for by parents or from donors.** The Financial Aid process may take 2-6 weeks to complete after all required documentation has been submitted.

The Process:

Note: New students must have an active application and be in the Admission Process while applying for aid. Families may apply for Tuition Assistance at the same time they are applying for admittance to RBCS. Tuition Assistance decisions are only made after a student has completed the Enrollment Process, including a Family Interview, and been Accepted.

- Step #1. Complete online enrollment for your child(ren).** This includes payment of the enrollment and capital improvement fees.
- Step #2. Complete the RBCS Financial Aid Application-** All applicants must submit a complete Financial Aid Application package (In case of divorce, separation, and/or non-married parents, both parents must apply for aid. If the student lives in the home of a grandparent or guardian, or if the grandparent or guardian pays for Tuition/Fees, they must apply for aid as well).
- Step #3. Complete the FACTS Grant & Aid Online Application** (www.online.factsmgmt.com) - FACTS Grant & Aid will conduct the financial need analysis. A \$35 FACTS application fee will be required at time of application.
- Step #4. Submit the Pastoral Reference Form-** Parents must regularly attend and be a member of a local Christian, Trinitarian church.
- Step #5: Apply for the Florida Tax Credit Scholarship** (if eligible)- www.stepupforstudents.org. This approval process can take 2-6 weeks. (If your students is on McKay or Gardiner, you may skip this step.)

FACTS will require you to send in some or all of the following:

- Tax Documents such as W2's and 1099s
- Copies of all tax schedules for Business or Farm Income, Rental Property, S-Corp., Partnership, and Estate/Trust Income, if applicable.
- Copies of all Non-Taxable Income documents (Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF). Be sure to include housing allowances in your reported income.

Financial Aid is approved on a first come/first served basis. Late submissions may greatly reduce your chances of receiving aid. All applicants will receive an award notification from RBCS by email. Award information will not be given by telephone.

Questions? Email financialaid@rbc.org.

2019-2020 RBCS FINANCIAL AID APPLICATION FORM



Applicant Name _____

Student Name(s) and Grade(s) _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Work Phone: _____

Email: _____

Our family is able to pay \$ _____ per month to enable our child(ren) to attend RBCS for this academic year.

This application will not be reviewed if this amount is missing or if it is \$0.

Application Checklist

1. **Complete Enrollment.** New students must apply, gain acceptance, and pay enrollment fees.
2. **Complete this RBCS Financial Aid Application & Questionnaire Form** (front and back) and email it to financialaid@rbc.org.
3. **Submit the Pastoral Reference Form.** Give the pastoral reference form to your pastor to be filled out and emailed to financialaid@rbc.org. Applicants must be members and regular attenders of a Christian, Trinitarian Church.
4. **Apply for the Florida Tax Credit scholarship** (www.stepupforstudents.org), if your child is not on McKay or PLSA. Attach a copy of the award letter which can take 4-6 weeks to receive. (Enter n/a if your family is not eligible.)
5. **Complete the online FACTS Grant and Aid Application** (www.online.facts.mgt.com). There is a \$35 application fee. (Housing allowances and all non-taxable income must be reported.) Check your email periodically for FACTS notifications. If FACTS is missing documents, they will notify **you** by email. **You are responsible for monitoring your FACTS account** to determine they have received all of the required information. When your account has reached a status of "verified" your request for aid will continue to be processed.

Financial Award Decision: The above checklist must be completed before financial aid requests will be submitted. Financial aid notifications will be sent via email. **All payment arrangements (drafts or pay in full) must be set-up within 10 business days of award notification to claim the financial aid award.** Failure to set up payment arrangements within 10 days will result in the forfeit of award monies. These funds will be made available to other families. Your financial aid package will have to go through the committee review process a second time. No pay-in-full discounts will be given to families who receive financial aid. Your enrollment fee is based on the date you have submitted a **complete** financial aid package.

In the case of divorced or separated parents, or parents who have never been married, both custodial and non-custodial parents are each required to submit a complete Financial Aid application (including FACTS and a Pastoral Reference) in order for their child to be considered for Financial Aid. In cases where one parent can/will not comply, the custodial parent should attach a written explanation and/or court order with this application. If grandparents, guardian or other family members live in the household and/or pay the tuition, they must submit complete Financial Aid application packages as well. Lack of information from either parent/grandparent/guardian may cause an arbitrary assessment of financial need to be made by the school, resulting in a lesser award or no award at all.

As part of our ongoing efforts to receive maximum financial assistance from all sources, please complete the questions below. This will help our school receive funding that is available to purchase equipment and services. Circle the proper household size and indicate if your family's current monthly income is above or below the corresponding amount. Income includes Wages, Salaries, Commissions, payments for Welfare, Child Support, Alimony, Pensions, Retirement, Social Security, Dividends or Interest on Savings, Workers' Compensation, Unemployment, Strike Benefits, Disability, Veterans Assistance, Farm, etc....

Household size	1	2	3	4	5	6	7	8	9	10
Monthly Income	\$1,800	\$2,426	\$3,051	\$3,677	\$4,303	\$4,929	\$5,555	\$6,181	\$6,807	\$7,433

Circle the family's household size and circle below if the family's monthly income is above or below the corresponding amount.

Choose one: Above Below

2019-2020 RBCS FINANCIAL AID QUESTIONNAIRE



Answer **ALL** questions. Please attach a separate statement or letter to explain any questions, if necessary.

1. Name of Applicant: _____ Relationship to student: _____ Custodial parent? Yes ___ No ___
2. Who do the students live with? Check all that apply. Mother___ Father___ Step-Mother___ Step-Father___ Grandfather___ Grandmother___ Guardian___ Other_____. Please ensure that all appropriate parties submit a complete Financial Aid application (incl FACTS and Pastoral). Attach a separate statement or court order if all relevant parties will not apply for Financial Aid.
3. Regarding the home the student(s) lives in: Is the father/step-father/grandfather currently employed? Full-time___ Part-time___ N/A___ Is the mother/step-mother/grandmother currently employed? Full-time___ Part-time___ N/A___
4. Do you expect the above employment situations or living arrangements to change in the next year? Yes___ No ___ Explain Change: _____
5. Who will pay the student(s) Tuition/Fees? _____ Explain any special arrangements (split between parents, paid by other family member, etc....) _____
6. Are you currently receiving more or less than last year's income (including Housing and Non-taxable Income)? More___ Less___ Explain: _____ (You will be asked to provide current income documentation.)
7. How many children live in your household? _____ How many of these are school-age? _____ How many will attend RBCS? _____
8. Are any of the students on a scholarship? Please check all that apply: Step Up for Students, McKay, PLSA, VPK, Ministerial, Staff, Church or Privately-sponsored Which student(s) does this apply to: _____
9. **Do you qualify for SUFS Florida Tax Credit Scholarship?** (Unless your student(s) is on McKay or PLSA, you must attach your Step Up for Students award or denial letter. Financial Aid will be awarded based on the assumption that student(s) will receive SUFS if there is no letter. If you do qualify for SUFS, and do not apply and submit documentation in time to receive the scholarship, Financial Aid will not be awarded in place of that award amount.) Yes___ No___
10. Under what circumstances would you enroll your student(s) in a secular school? _____
11. Have you considered or would you consider home schooling as an option for your student(s)? _____
12. Has your student(s) previously attended RBCS? Yes___ No ___ If yes, when? _____
13. Do you currently owe money to RBCS? Yes ___ No___ If yes, why? _____
14. A requirement to receive Financial Aid is that the parents regularly attend and members of a local Trinitarian church. Which church will be providing your Pastoral Reference Form? _____
15. Are family members willing to contribute time and talents to RBCS? Yes___ No___ Explain: _____
16. Has your family routinely had financial difficulties in the past? Yes ___ No___ Explain: _____
17. In the past year, has there been a significant event in the family that has caused financial hardship? Yes ___ No___ Explain: _____

Signature Required:

- ✓ I realize it is the responsibility of the family to provide their children with a Christian education.
- ✓ I have read and understand the RBCS Financial Aid Policies Manual available within my ParentsWeb account.

Applicant Signature

Date